



กรมสารนิเทศ
กระทรวงการต่างประเทศ

ข่าวสารนิเทศ Press Release

Department of Information
Ministry of Foreign Affairs

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Media Registration for the 14th ASEAN Summit and Related Summits

Pattaya, 10-12 April 2009

The Ministry of Foreign Affairs of the Kingdom of Thailand invites members of the Thai and foreign media who wish to cover the 14th ASEAN Summit and Related Summits in Pattaya during 10-12 April 2009 to register online at www.14thASEANSummit.org. The online media registration is open from 20 March to 5 April 2009. The procedure is as follows:

1. A media member submits a duly completed online media registration form with the following attachments (file sizes should not exceed 500 KB):

1.1 Passport-sized color photograph at 300 dpi resolution

1.2 Valid affiliation ID card or Press Card issued by the Thai Government Public Relations Department

1.3 Letter of Assignment addressed to 'The Media Secretariat of the 14th ASEAN Summit and Related Summits' and undersigned by the Editor or an authorized representative of the media agency. Only one letter should be issued by each agency, including the names and positions of all media members who will actually represent the agency during the Summit.

* Media members who already have 14th ASEAN Summit accounts must reconfirm their assignment online to reactivate their accreditations by attaching an up-to-date Letter of Assignment that includes the new dates of the 14th ASEAN Summit and Related Summits in Pattaya.

After submission, the media member will automatically receive an Acknowledgement Letter through the e-mail address indicated in the registration form.

2. The Accreditation Letter will be sent to the same e-mail address as soon as the registration/reconfirmation is processed and approved. The Accreditation Letter contains Media ID of four-digit numbers (M-XXXX).

3. The media member collects a Media Pass and Media Kit at the Media Centre, located at Pattaya Exhibition and Convention Hall (PEACH), Royal Cliff Beach Resort in Pattaya, during 9-11 April 2009 between 08:00-21:00 hrs. To collect the Media Pass, the media member must present the Accreditation Letter with valid photo ID card.

The Ministry of Foreign Affairs wishes media members to note the following:

- Visiting media members must ensure that their passports remain valid for no less than 6 months upon their entry into Thailand.
- Visiting media members who need a visa for travel to Thailand must present the Accreditation Letter to any Royal Thai Embassy/Consulate-General in their respective country for issuance of type M-visa (Single Entry) in addition to the documents normally required for visa issuance.
- The Media Secretariat does NOT accept any online registration or postal registration beyond the deadline of 5 April 2009.
- The Media Secretariat does NOT recommend onsite registration at the Media Centre, only available during 9 -10 April 2009 between 08.00-21.00 hrs. Document verification at the Media Centre requires at least 6 hours before accreditation can be granted. Additionally, as only a limited number of Media Kits will be available, priority will be given to those media representatives who have registered online.

18 March 2009